

April 16, 2020

Dear Conway A&P Permittees,

Hopefully in the coming weeks we begin to see the easing of social restrictions that have been so hard on the hospitality industry. While these restrictions have helped save lives, they have no doubt significantly impacted your livelihood.

The Conway A&P Commission is committed to you and your business. Your business, and others like yours, is the lifeblood of the Conway economy. It is the work you do, the employees you hire and the services you offer that provide the opportunity and quality of life Conway is known for throughout the state.

The A&P tax is a legal obligation, created through Arkansas state law. The A&P taxes are an obligation of the consumer to pay and the permittees to remit. The taxes are tied to debt service in the form of municipal bonds to fund recreational facilities and other worthwhile community projects.

With these legal constraints in mind, we need to make sure we are working together to get through this difficult time. The A&P Commission is here to help in any way we can, however, we need your help:

Things you need to do:

1. **COMMUNICATE. COMMUNICATE. COMMUNICATE.** If we do not hear from you, we cannot help you.
2. You **MUST** let us know if you permanently or temporarily closed. Include the date of closure.
3. You **MUST** continue to turn in your monthly reports. This is true even if you have no sales.
4. You **MUST** continue to remit A&P taxes collected. You may do so by one of three ways:
 - A. Sending a check to: Conway A & P Commission
P.O. Box 1404
Conway, AR 72033-1404
 - B. Delivering a check to: Centennial Bank – Main Office
620 Chestnut
Conway, AR 72032
 - C. Setting up an account in PaySimple.com

For questions about payments contact Jill Walden (501.327.2834 or jill@lisastephenscpa.com). For any additional information, contact Rachel Shaw (501.932.5409 or Rachel.Shaw@conwayarkansas.org) at Conway Area Chamber of Commerce.

Sincerely,



Alan Kizer, Chairperson
Conway A&P Commission